

# Daria Kazus

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## Education

- **Niagara College, ONT** 2018-2019

Public Relations Graduate Certificate

- **Kyiv-Mohyla Academy, Kyiv, Ukraine** 2014-2018

Bachelor Degree in Philosophy

- **Practical School of Journalism, Kyiv, Ukraine** Oct 2015

## Work Experience

**Administrator, Bamboo Beauty Salon, Lutsk, Ukraine** Jun-Dec 2016

- Greeted customers, helped clients to get acquainted with services, supported communication
- Arranged professional events and master-classes, cooperated with suppliers
- Assisted in Employee-Employer communication process

**Seller, LTD Technology, Lutsk, Ukraine** Jun-Sept 2015

- Explained the technology of using a product to customers
- Created connections with clients, supported with problems

**Secretary, Humanitarian Dean`s Department, Kyiv, Ukraine** Mar-Aug 2014

- Arranged students accounts, organized documents
- Delivered information to other departments of the university
- Managed databases

## Special skills

Microsoft Word, Excel and PowerPoint skills  
Learning CisionPoint, Meltwater and CP Style.

## Volunteering

**The Gift of Communication**

- Consulted non-profit organization providing insights of effective Social Media communication
- Created new ideas related to potential partnerships
- Advised how to improve external communications and discussed development of a newsletter for the organization

## Languages

English, Ukrainian, Russian